



**DEFENSE HEALTH AGENCY
DEFENSE HEALTH NETWORK ATLANTIC
KENNER ARMY HEALTH CLINIC
700, 24TH STREET
FORT LEE, VIRGINIA 23801**

KAHC-Policy Memorandum 23-07
July 21, 2025

MEMORANDUM FOR KENNER ARMY HEALTH CLINIC

SUBJECT: Civilian Law Enforcement Activities and Weapons Policy

Reference: (a) Army Regulation 190-14, Carrying of Firearms and Use of Force for Law Enforcement and Security Duties, March 12, 1993.
(b) Army Regulation 190-13, The Army Physical Security Program, June 27, 2019.
(c) CASCOM & Fort Lee Regulation 190-2, Possession, Use, Transportation, and Security of Privately Owned Weapons, January 14, 2019.

This policy establishes procedures and authority for all Civilian Law Enforcement Agencies (CLEA) who report to the Kenner Army Health Clinic (KAHC) for the purpose of gathering information from KAHC staff. Staff, visitors, and patients are strictly prohibited from carrying a weapon while in the KAHC. Only civilian and military law enforcement authorities on official business are authorized to carry an assigned weapon. This policy applies to all KAHC staff, visitors, patients, and CLEA having official business at the KAHC.

All CLEA and civilian process servers who desire interactions with a member of the KAHC staff in an official capacity will comply with the following:

- CLEA must report to the Provost Marshal's Office (PMO), at 1900 Mahone Avenue and present their law enforcement credentials and request to serve a legal document, e.g., arrest warrant, subpoena, or formal interview request. All civilian process servers must first report to Office of the Staff Judge Advocate (SJA), Building 1108, 441 First Street, to have their subpoena reviewed for legitimacy prior to reporting to the PMO.
- The Provost Marshal will decide whether to grant the CLEA or civilian process server's request. If the request is approved, the Provost Marshal will direct a member of Fort Lee Military Police (MP) to the KAHC to escort the KAHC employee to the PMO.
- When the MPs arrive at the KAHC, Information Desk personnel will contact Plans, Mobilization, Training, and Security, (PTM&S). PTM&S will immediately notify the Command Group of the PMO request and escort the MP to the Command Conference Room or other administrative area to wait for the arrival of the KAHC employee in question.

- PTM&S will escort the KAHC employee to the Command Conference Room or available room where the MP will then escort the employee to the PMO if required.

Personnel performing law enforcement or security duties may carry firearms into and within KAHC. Soldiers who are injured during training are not authorized to bring weapons into the KAHC while receiving treatment. The injured Soldier's escort secures the weapon from the Soldier and returns it to the Soldier's unit. Knives with a blade more than 3 ½ inches long will not be stored, possessed, or used on KAHC premises.

Report all suspected firearms violations, including abuse of police firearms authority, to the Fort Lee Provost Marshal.

Please direct questions regarding this KAHC-Policy Memorandum to Plans, Training, Mobilization, and Security, at 804-765-3253.

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Director